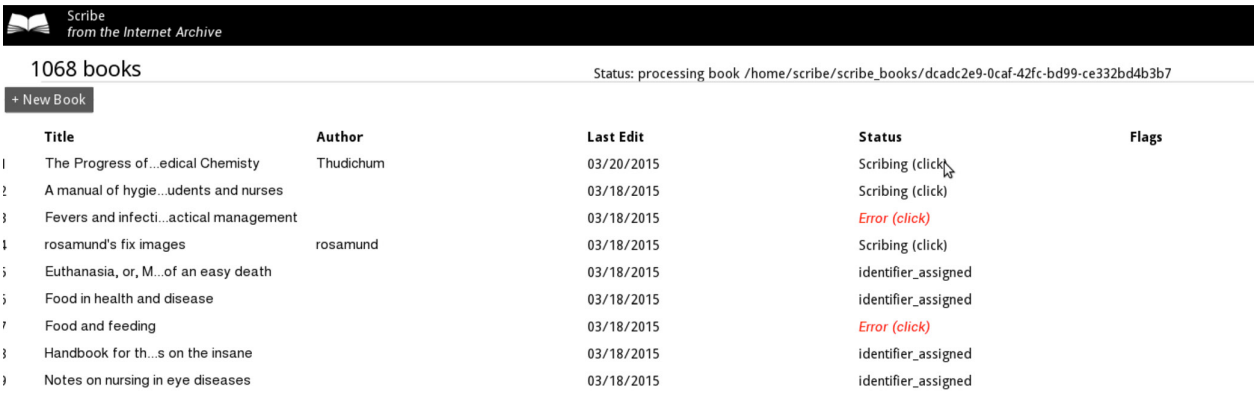
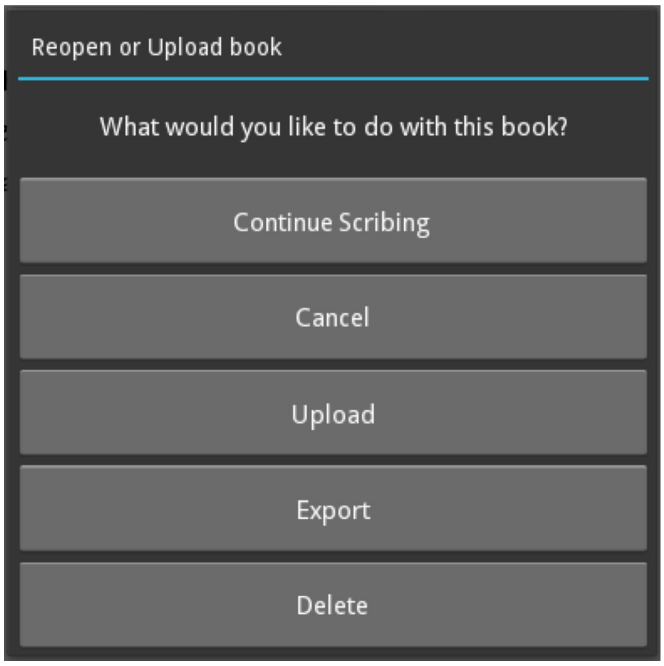
# Exporting images from local drive

After digitizing your item, you can export the images to your local drive. **This should be done if you are not taking advantage of the Gold Package, and do not want to upload your items for processing:**

1. Click on the status label for the book you wish to export. Books with status label of Scribing, Uploaded, or anything in between are eligible for export.




2. Choose “Export” from the list of available actions.



3. Choose a location on your hard drive into which you will save your book.

4. Enter a name for the book folder.

5. Press “Save.”

6. A folder will be created in the location specified containing images, scandata, metadata, and thumbnails.

**PLEASE NOTE: If items are uploaded to be processed with the Gold Package, the images will be deleted from your local machine and will no longer be available for export.**

**If you have any issues with these steps, please contact us at ttsupport@archive.org.**